

**IN THE UNITED STATES BANKRUPTCY COURT  
FOR THE DISTRICT OF DELAWARE**

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In re:	:	Chapter 11
	:	
WOODBIDGE GROUP OF	:	Case No. 17-12560 (KJC)
COMPANIES LLC, <i>et al.</i> , <sup>1</sup>	:	
	:	(Jointly Administered)
Debtors.	:	

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**ADMINISTRATIVE ORDER REGARDING LETTERS TO THE COURT**

The Court has received several letters from parties in interest in these chapter 11 cases, addressed to chambers, requesting relief from the Court or taking a position with respect to relief requested by another party. However, the Court's Local Rules provide that "Letters from counsel or parties will not be considered." Del. Bankr. L.R. 9013-1(b). This rule serves both to ease the administrative burden on the Court's chambers staff (who must review and transmit letters to the Clerk's Office in order for the letters to become a part of the public docket), and to ensure the efficient and fair resolution of matters before the Court. Therefore, in accordance with Local Rule 9013-1(b), and in the interest of full disclosure to all parties having business before this Court (and in particular, unrepresented parties who may not be familiar with the Court's Local Rules and procedures), the Court hereby ORDERS as follows:

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<sup>1</sup> The last four digits of Woodbridge Group of Companies, LLC's federal tax identification number are 3603. The mailing address for Woodbridge Group of Companies, LLC is 14225 Ventura Boulevard #100, Sherman Oaks, California 91423. Due to the large number of debtors in these cases, which are being jointly administered for procedural purposes only, a complete list of the Debtors, the last four digits of their federal tax identification numbers, and their addresses are not provided herein. A complete list of such information may be obtained on the website of the Debtors' noticing and claims agent at [www.gardencitygroup.com/cases/WGC](http://www.gardencitygroup.com/cases/WGC) or by contacting counsel for the Debtors.

1. In accordance with the Court's bench ruling at the hearing held on December 21, 2017, unsolicited letters to the Court will not be considered for any purpose, and will not be filed on the public docket.

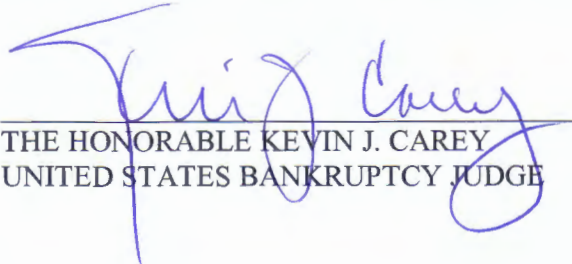
2. Any request for relief from the Court must be made via written motion, filed with the Clerk's Office in accordance with the Court's Local Rules (available online at <http://www.deb.uscourts.gov/local-rules-and-orders>) and General Chambers Procedures (available online at <http://www.deb.uscourts.gov/judges-info>).

3. Objections or other responses to any request for relief must be in writing, filed with the Clerk's Office in accordance with the Court's Local Rules and General Chambers Procedures, and served by the time required and on the parties indicated in the applicable notice (or otherwise as required by Order of the Court).

4. The Court and Clerk's Office staff are unable to provide legal advice. Parties in need of counsel may contact the Delaware State Bar Association for a referral (public resources for lawyer referral available online at <https://www.dsba.org/resources/public-resources/>).

5. To facilitate widespread dissemination and viewing of this Order, (i) the Court's official Claims and Noticing Agent shall link to or otherwise display this Order in a conspicuous place (or places) on its case administration website, and (ii) the Debtors shall link to or otherwise display this Order in a conspicuous place (or places) on any "Investor Inquiries" website.

Dated: February 13, 2018

  
THE HONORABLE KEVIN J. CAREY  
UNITED STATES BANKRUPTCY JUDGE